

Recredentialing

Contracted providers must be recredentialled with Blue Cross every three years to continue participation in our provider network(s).

Blue Cross uses **CAQH[®] ProView[™]** to streamline the credentialing process. If you are:

- **An Existing ProView user** - You are required to confirm the given data once every four months. Blue Cross will obtain your updated information from the ProView[™] database and complete the recredentialing process.
- **Not currently registered with ProView** - You may self-register, complete the application, and upload credentialing documentation. Blue Cross will access the ProView[™] database to obtain your information and complete the recredentialing process.

We encourage all providers to use ProView to experience firsthand how administrative burdens will be reduced. Please visit <https://proview.caqh.org/> for more information.

Recredentialing Documentation

There are several required documents that you must submit for recredentialing. Print this [checklist](#) to track your progress throughout the recredentialing process and ensure that all necessary documents/forms are submitted. These items from the checklist can be uploaded to ProView and accessed by Blue Cross:

- [Network Interest Form](#)
- Current Professional State License
- Current Alabama Controlled Substance (ACSS) Certificate
- Federal DEA Certificate
- Evidence of Current Individual [Professional Malpractice Liability Insurance](#) (Domestic Carrier Required)
- Hospital Data Form
- Complete work and education history for the past three years, including explanations of any malpractice suits or issues

Providers who do not participate with ProView will be required to complete the [Recredentialing Verification Form](#). All requested documentation must be submitted with this form to Blue Cross by fax or mail; see "Submission Instructions" on form.

Failure to complete the recredentialing process may result in termination from our provider networks.

Practitioner Rights

CAQH is solely responsible for its products and services, including ProView.