



Direct Deposit Registration Online Instructions

Direct deposit – also called electronic funds transfer (EFT) – is an easy and efficient way to ensure your Blue Cross and Blue Shield of Alabama payments are deposited directly into your bank account. It's secure, confidential and convenient. Blue Cross does not charge a fee for this service; however, your bank may. Please consult your bank for more information.

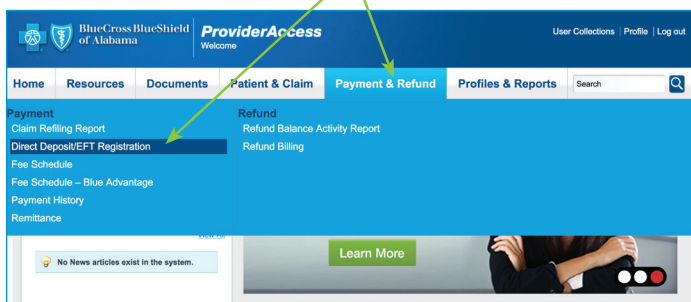
Enrolling for direct deposit is easy. The *ProviderAccess* administrator for your practice should simply sign in to *ProviderAccess* (AlabamaBlue.com/providers) then follow the steps shown below.

Note: If your practice does not currently use *ProviderAccess*, go to AlabamaBlue.com/providers. Click "Register Now" and create a user ID and password.

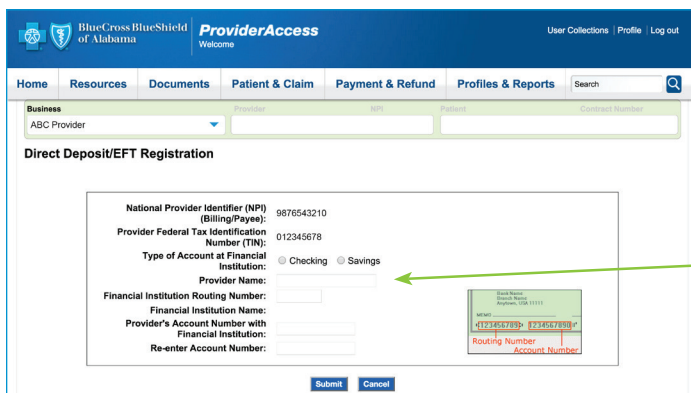
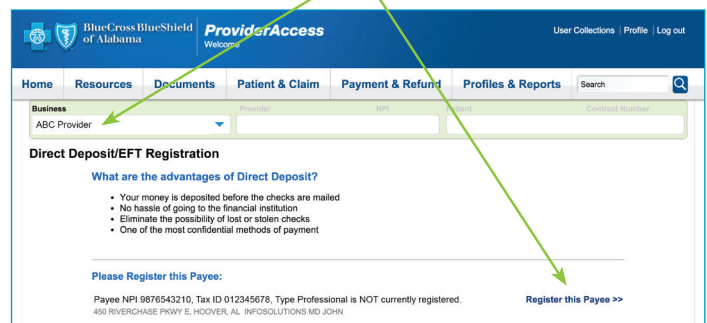
Step 1: Sign in to *ProviderAccess*.



Step 2: Click on "Payment & Refund," then choose "Direct Deposit/EFT Registration."



Step 3: Select "Business," then click on "Register this Payee."



Step 4: Complete the required fields and click on "Submit."