BlueCross BlueShield of Alabama

An Independent Licensee of the Blue Cross and Blue Shield Association

PRACTITIONER CHECKLIST ENROLLMENT/CREDENTIALING

These documents are required for all providers to complete the application process.

✓	Documents
	Completed Network Interest Form ***(Be sure to check the network you're interested in and sign and date form.)***
	Current Professional State License
	Current Alabama Controlled Substance Certificate (ACSC) *(not required for Nurse Midwives, Nurse Practitioners and Physician Assistants.)*
	Federal DEA Certificate *(not required for Nurse Midwives, Nurse Practitioners and Physician Assistants.)*
	Evidence of Current Individual Professional Malpractice Liability Insurance *(Domestic Carrier Required)*
	Admitting Hospital Privileges *(at a participating hospital)*
	Curriculum Vitae – complete explanation of work history
	Residency Certificate
	Board Certification(s) if applicable
	History of malpractice claims paid
	Copy of IRS documentation (i.e., Letter 147C, Federal Deposit Coupon, ETPS, or Letter CP575)
	Copy of ECFMG or 5th Pathway Certificate if foreign graduate (not required for Nurse Midwives, Nurse Practitioners and Physician Assistants.)
	W-9 or Tax Payer Identification Number Request for each Tax Number
	Business License and/or Zoning Permit if applicable
	Appropriate application for your specialty (see Step 3)

Help us speed up your enrollment!

- Make sure you submit the correct application for your specialty. Simply click on your specialty (Step 3).
- Make sure all forms are completely filled out.
- Submit all required supporting documents, including documents to support explanations *(if required).*
- Submit correct signatures as requested on forms.